

EDNET Public Education Program Committee Video Tape Demo Guidelines for Program Proposals

1. Video tape stock should be either a new VHS video tape or a good quality used tape free of any previously recorded materials.
 2. The tape should be clearly labeled with the name of the institution or school, the name of the course, and the name of the instructor. This information should be the same as the information listed on the proposal.
 3. If multiple demos are submitted on one tape, the tape must be clearly marked with a label identifying each individual class and instructor in the same sequence as on the tape.
 4. The demo should be 5-7 minutes in length and should be recorded at the head (beginning) of the tape. The content of your mini-lesson should be your academic specialty that you would teach over EDNET. The mini-lesson done during EDNET Faculty Training and taped will be suitable for submission. Check with the EDNET Faculty Training Specialist for details.
 5. All recording should be at the standard play (SP) speed, and should contain stable audio and video signals.
 6. When the course being proposed is the continuation of an ongoing EDNET course taught previously (same instructor and content), a video tape may or may not be required. If a video tape is requested, the video tape demo should be of an actual EDNET class demonstrating use of EDNET equipment and involving multiple sites.
- ?? Video tape demos which do not meet the above guidelines may postpone course approval while proposals are returned to the course provider for correction and/or re-submission.
- ?? Please take responsibility to obtain your recorded tape from the EDNET facilitator. You may be asked to submit it to UEN Programming Services at a later time.